

UNITED STATES POSTAL SERVICE
Franklin, NH 03235

2006 – 2010 LOCAL MEMORANDUM OF UNDERSTANDING

Local Memorandum of Understanding between the Management of the United States Postal Service, Franklin, NH 03235, and the American Postal Workers Union, AFL-CIO, Local #230

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Item 2 – Work Week

Article 7

Establishment of a regular work week of five (5) days with fixed **consecutive** days off for **at least two regular employees**. Effort shall be made to provide as many Monday through Friday basic work weeks as possible.

Item 4 – Local Leave

Article 10

Prime time leave must be turned back in with written notice at least ten (10) days prior to the start of the vacation leave. Any applications for leave during the choice vacation period submitted after April 20th shall be considered on an individual basis, with consideration given to seniority. Leave will be approved or disapproved based on the needs of the Service.

Item 5 – Local Leave

Article 10

The choice vacation period (prime time) shall begin on the **first** Monday of June and end on the **third Saturday** in **September**.

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Item 6 – Local Leave

Article 10

Monday is determined as the beginning day of employee's vacation period. The vacation week shall consist of seven (7) consecutive days for each week.

Item 7 – Local Leave

Article 10

For prime time vacation period, employees may request up to **one hundred twenty (120) consecutive hours** of annual leave on a seniority basis. Days may be granted in multiples of five (5) days. Split times are to be considered as first choice. Split time is defined as two (2) five (5) day periods with time elapsed between five (5) day choices.

If any prime vacation period time is still available after the completion of first choice by all clerks, second choices for this prime time will commence in rotation on a seniority basis.

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Item 9 – Local Leave

Article 30

Duplicate copy of Form PS 1547 will be returned to applicant requesting leave within five (5) days (120 hours) of cut-off time for filing for choice vacation period.

Item 12 – Local Leave

Article 10

Procedures for submission of applications for annual leave during other than choice vacation period. Applications will not be submitted more than 90 days prior to the date requested except when there are reservations involved.

Clerks will be able to have one (1) clerk on annual leave and one (1) clerk on scheduled day off, same as in choice vacation period, and more if possible. During non-prime time vacation, PS Form 3971 will be turned in prior to posting of the schedule on Wednesday of previous week, except in the case of an emergency. The submitted PS Form 3971 will be approved or disapproved within twenty-four (24) hours. Leave during other than choice vacation period shall be granted on a first-come, first-served basis.

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The PS Form 3971 should be time punched with a time clock ring in the upper right hand corner.

Item 16 – Assignments

Article 30

Temporary and/or permanent light duty assignments shall not be made to the disadvantage or detriment of any career employee without or within the crafts, and that the decision of what constitutes a light duty assignment shall be mutually agreed upon by management and representatives **for the Franklin Post Office of the Manchester Area Local #230**, at the time the need occurs.

Item 22 – Results Of Posting

Article 37

A successful bidder must be placed in the new assignment within fourteen (14) days, except in the month of December.

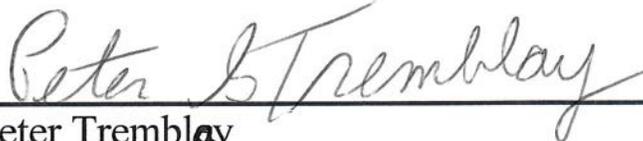
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This Memorandum of Understanding is entered into on May 8, 2007 at Franklin, NH, 03235, between the representatives of the United States Postal Service and the designated agent of the **Manchester Area Local #230**, American Postal Workers Union, AFL-CIO, pursuant to the Local Implementation Provision of the National Agreement.

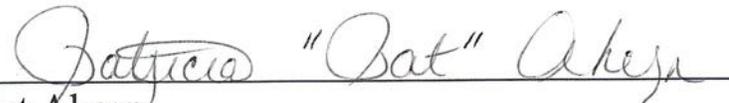
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For the United States Postal Service:

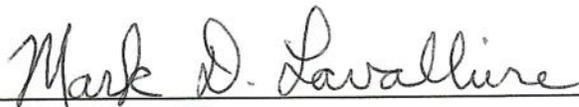


Peter Tremblay
Postmaster
Franklin, NH

For **Manchester Area Local #230**, American Postal Workers Union, AFL-CIO:



Pat Ahern
President
Manchester Area Local #230, APWU



Mark Lavalliere
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Manchester Area Local #230, APWU